

College Council Meeting Summary
January 25, 2005
BOR Conference Room

Present: Dean Sablan, Dean Barnes, Raaj K., Reina C., Danny Wyatt, Lorraine C., Agatha K., and Vera P. as Recorder.

Excused: President

Agenda: Under Miscellaneous item: Add 1) *Policy Template* 2) *PBEC & CC Meeting* 3) *Alternate Compensation for Faculty*

Minutes for December 16, 2004 and January 11, 2005 was adopted.

OLD BUSINESS:

- ***Ocean & Special Collection Policy*** – Board passed the policy with minor changes on 01/21/2005. Policy to be forwarded to the AG's Office for publication.
- ***SMT Program Proposal*** – **TABLED.**
- ***Student Development Procedures*** – Dean Barnes distributed a set of procedures for the council's approval. Raaj moved to approve the procedures presented; motion carried.
- ***Procurement Regulations*** - Raaj presented to the council the amended policies & procedures. Reina wanted clarification as to which procurement guideline/procedure to follow because there's one in the N drive, the budget handbook and the handout on hand. Raaj responded to follow the procedures in the N drive. Raaj will send a memo to Procurement Office and the NMC campus advising them which procedures to follow. Council recommended tabling the item so members can review the procedures. Further discussion and action to be taken at the next meeting.
- ***Governing Council Procedure*** – Reina distributed a copy of the procedure to the council members. The procedure was reviewed and edited by the councils. Item was moved to approve w/minor changes; motion carried.
- ***Strategic Planning Workshop*** – Reina gave an update on the workshop. Workshop is set for January 31- February 4, 2005 at the Dai Ichi Hotel – Azucena II.
- ***Policies & Procedures Development Amendment Process (PPDAP)*** - Dean Barnes provided the members an update copy of the PPDAP. Item was approved with minor changes; motion carried.
- ***Tuition Waiver*** – **TABLED.**

MISCELLANEOUS:

- ***Policy Template*** – For consistency, Reina wanted the College Council's approval for the NMC Policy template. Template was decided and concurred.
- ***PBEC & CC Meeting*** – Raaj informed the members that there would be a PBEC meeting with the College Council scheduled on Friday, January 28 to discuss the Supplemental Budget Request and 2006 Budget Submission. He asked the members if they could make it to the meeting.
- ***Compensation for staff & faculty serving on long-standing committees*** – Reina raised the issue. Danny mentioned that as for faculty, it is part of their contract. Dean Sablan stated that normally faculty would consult with their department chair for consideration. As for non-faculty, it is part of their workload. Raaj mentioned that as for federal employees, the primary function is to the program, which is 100% federally funded. Lorraine stated that usually they are asked not to be in standing committees otherwise they make up for the hours. Dean Sablan requested to include the item as new business at the next CC meeting for further discussion.
- ***60/40 Issue*** – Dean Sablan wanted the item changed to Alternative Compensation for Faculty. Dean Sablan distributed handouts on the issue. He asked the Faculty & Staff Senates for their inputs as well as the members and to provide feedback w/in 3 weeks time.

Meeting adjourned at 2:50 p.m.